

Internet Safety

The use of ICT including the Internet, e-mail, learning platforms and today's mobile technologies are a big part of learning in our school. To make this as successful and as beneficial as possible for all learners, we expect all pupils to act safely and responsibly when using technology both in, and outside of, the school environment.

This is particularly relevant when using Social Network Sites such as Facebook and Mobile handheld devices. However, many sites do have age-restriction policies where the minimum acceptable age is 13 years.

Any child who sets up or uses such a site and is below this acceptable age is in clear breach of these age-restriction policies and therefore are actively discouraged in our school, including the use of mobile devices for internet access below this age. We do not allow pupils to bring mobile phones into school.

The enclosed ICT Acceptable Use Policy forms part of the wider School eSafety Policy and alongside the school's Behaviour Policy outlines those principles we expect our pupils to uphold for the benefit of both themselves and the wider school community.

Your support in achieving these aims is essential and I would therefore ask that you please read and discuss the ICT Acceptable Use Agreement with your child, which you will be asked to sign, to allow active use of ICT learning within our school. Signing the School Acceptable Use Agreement helps us to maintain responsible use of ICT and safeguards the pupils in school.

Along with addressing eSafety as part of your child's learning, we also hold Parental eSafety Awareness Sessions during the school year and I would take this opportunity to strongly encourage your attendance wherever possible. Further information on these sessions will be communicated as soon as dates are confirmed.

If you have any concerns or would like to discuss any aspect of the use of ICT in school, please contact your child's teacher, Mr Smith our Computing lead or Mrs Burtoft.

West Street Primary School

These rules are in line with the content of our school's eSafety Policy, available from the reception/office or downloadable from the school's website. It is important that parents/carers read and discuss the following statements with their child(ren), understanding and agreeing to follow the school rules on using ICT, including use of the Internet.

- ✓ I will only use ICT in school for school purposes.
- ✓ I will only use the school's ICT facilities within school.
- ✓ I will only use the Internet and/or online tools when a trusted adult is present.
- ✓ I will only use my class e-mail address or my own school email address when emailing.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty.
- ✓ I will not deliberately bring in inappropriate electronic materials from home.
- ✓ I will not deliberately look for, or access inappropriate websites.
- ✓ If I accidentally find anything inappropriate I will tell my teacher immediately.
- ✓ I will only communicate online with people a trusted adult has approved.
- ✓ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✓ I will not give out my own, or others', details such as names, phone numbers or home addresses.
- ✓ I will not tell other people my ICT passwords.
- ✓ I will not arrange to meet anyone that I have met online.
- ✓ I will only open/delete my own files.
- ✓ I will not attempt to download or install anything on to the school network without permission.
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.
- ✓ I understand that failure to comply with this Acceptable Use Policy may result in disciplinary steps being taken in line with the school's Behaviour Policy.

.....
Parent/ Carer Signature

We have discussed this Acceptable Use Policy and

..... [Print child's name] agrees to follow the eSafety rules and to support the safe use of ICT at West Street Primary School.

Child's signature

Parent /Carer Name (Print)

Parent /Carer (Signature)

Class Date

This agreement must be signed and returned for use of ICT to continue.