Appendix B

West Street Community Primary School and Nursery

Parent Governor Election

Notice of Election

Dear Parent,

There are places for **2** parent governor(s) on the governing body of this school. They are elected by the parents of pupils at this school and nursery to serve a **4 year** term of office. There is now a vacancy for **2** parent governors. You may, if you wish, put yourself forward for election, using the attached nomination form. Please read the information given with this form.

The timetable for the election is:-

1. Nomination form to be returned to me **at the school office** by **12.00 noon on Monday 20th January 2025**

2. Ballot papers to be sent to all parents on **Wednesday 22nd January 2025**

3. Ballot papers to be returned to me **at the school office** by **12.00 noon on Monday 3rd February 2025**

4. The votes will be counted at **1.30pm on Monday 3rd February 2025** after which the result will be announced.

Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me.

Yours sincerely

S.K. Watson Headteacher

Returning Officer for Governor Election

Biographical Details

Candidates are asked to give some information about themselves, which will help parents to decide whether to vote for them or not. (Maximum of 60 words)

Name (Capitals)_____

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Signature _____

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