

West Street Community Primary School  
West Street  
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06/01/25

Dear Parents,

## **PARENT GOVERNOR ELECTIONS**

We are looking for **TWO** new Parent Governors to join West Street's Governing Body.

### **Want to find out more?**

- Find out more information in the Who Are Parent Governors? document
- Ask any of existing parents who are already governors
- Check the school website for more info about governors
- Speak with Miss Watson, Mrs Duerden or Mr Smith who all have experience of being staff governors

### **Are you interested?**

- When you have decided that you are interested then all you need to do is complete the Biographical Information included on the Notice of Parent Governor Election
- Remember to complete the Biographical Information on both page 1 and page 2
- Make sure you ask two other parents to support and sign your application as nominees
- Remember to sign and date your nomination
- Hand your completed form in an envelope **to Miss Watson by 12.00 on Monday 20<sup>th</sup> January**

### **What happens next?**

- The election timetable is on page 1 of the Notice of Parent Governor Election
- Each parent will receive a ballot paper on **Wednesday 22<sup>nd</sup> January**
- All completed ballot papers have to be returned to school **by Monday 3<sup>rd</sup> February at 12.00**
- Votes will be counted and results announced later on **Monday 3<sup>rd</sup> February**

**PAPER COPIES OF THE NOTICE OF GOVERNOR ELECTION WILL BE SENT HOME  
WHEN SCHOOL RE-OPENS**

S.K. Watson (Headteacher)